Seaford Community Swim Center

Board Meeting

November 8, 2017

Attendance: Mary Kay Baldwin; President, Eric Chambers; Vice-President, Sherri Luciano, Treasurer; Beth Chambers, Kim Pickinpaugh, Scott Pickinpaugh, Susan Lynch; Secretary, Chanelle Evans, Karen Ruark.

Absent: Whitney Pogwist

**I. Call to order**: 1812

**II. Approval of meeting minutes**: September 2017 meeting minutes approved.

**III. Open Issues:**

 **Address Issues Brought Up at Open Meeting 10/25/17:**

The public group of several people met with city officials after meeting with us to discuss multiple questions as they did with us as Board Meeting. One question in particular "Why don't we disclose all of our financial business?" was asked.

 \*Being a Non Profit Organization, we are not required to provide financial details to the public. We may provide the IRS form 990 to the public.

 **Allocation of Crab Raffle Fundraiser Funds:**

Crab Raffe Fundraiser profit of $1,000 will be used to purchase a new lifeguard stand. Eric Chambers will be researching lifeguard stands and present findings at next board meeting in December.

 **End of Season Purchases:**

 Consider buying 5 high top tables with 4 chairs to each table for a complete set. (All board members will look for the best quality for the best pricing and present at December board meeting.)

 **Update from city:**

City is looking to do a major overhaul of the pool over the next 3 years.

 Any pictures anyone may have need to be given to Mary Kay for a presentation to the city. This is to ensure the city is informed on just how much the pool is utilized. Charles Anderson is putting together a Power Point Presentation for City Council.

**IV. New Business:**

 **Roles and Responsibilities of Board Members:**

Consider having committees in the spring.

 Beth Chambers will take over communicating with all members of the pool.

 Kim & Scott Pickinpaugh will handle all daily pool concessions. They will purchase inventory and maintain an inventory list of all pool items purchases and sold for the pool.

 Sherri Luciano will handle all memberships for the pool.

 Mary Kay Baldwin will maintain our parent-liaison position for SCSC Gators Swim Team.

 Susan Lynch will handle all concessions for the SCSC Gators Swim Team home meets.

 **Review of By-Laws:**

 **Section 1.2 Out of Town Guest Fee (page 2) and Section 1.3 Guests:**

 Need to create a Guest Waiver for guests to sign.

 **Section 3.8 Interested Directors:**

Any voting concerning board members need to step out of the room and need to cease from voting.

 **Communication with Pool Members:**

Beth Chambers will maintain communication with all pool members.

 **Website:**

Mary Kay Baldwin will maintain/update the website. Beth Chambers will use information from the website to communicate with all pool members.

 **Pool membership Fees:**

Pool membership fees shall remain the same for the summer of 2018 membership.

 **Meeting Minutes, Board Members Photos, & By-Laws Posted on website:**

We will post the by-Laws on the website for public access.

 We will post the meeting minutes after each board meeting.

 We will post a photo of each board member with their position and name so the pool members can recognize board members.

 **Concerns of young swimmers swimming in the deep end of the pool:**

Consider having young swimmers "swim a full lap of the pool in order to earn their way into swimming in the deep end of the pool".

 **Starting Blocks:**

Ask City of Seaford to purchase starting blocks for the swim team.

 **Financial Spending/Accountability:**

Any purchase over $100.00 (that is not related to the daily running of the pool) must be voted on by the board members.

 **Swim Lessons:**

Kim Mitchell will be in charge of swim lessons. Beth Chambers will be her contact.

 **Pool Manager:**

Consider details of this position and discuss in January board meeting.

**December SCSC Board Meeting:**

 **Date:**To be held on December 13, 2017 @ 5:30pm.

 **Location**: Pizza King - Seaford

 **Topics to discuss:** Approve October and November meeting minutes.

 High Top tables w/four chairs, lifeguard stand, and

 snow cone maker

**Meeting Adjourned @ 1954**

Respectfully submitted,

Susan Lynch

SCSC Pool - Board Secretary

Approved: Mary Kay Baldwin

SCSC Board President